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AGENDA COVER MEMO

Memorandum Date: January 25, 2011

Order Date: February 23, 2011

TO: Lane County Board of Commissioners

DEPT: Public Works

PRESENTED BY: Ron Gernhardt, Sr. Fleet Services Purchasing Specialist

AGENDA ITEM TITLE: In the Matter of Awarding a Contract, FY 10/11 FS-06, to Hubbrd Chevrolet Inc., in the amount of \$105,297.96, for the Purchase of three (3) new, Police Pursuit SUV's and one (1) ½ ton Crew-Cab pickup, with no trade-in, as per bid.

I. MOTION

MOVE TO AWARD A CONTRACT, FY 10/11 FS-06, TO HUBBARD CHEVROLET INC., IN THE AMOUNT OF \$105,297.96, FOR THE PURCHASE OF THREE (3) NEW, POLICE PURSUIT SUV's AND ONE (1) ½ TON CREW-CAB PICKUP, WITH NO TRADE-IN, AS PER BID.

II. ISSUE OR PROBLEM

Lane County Fleet Services is replacing four (4) vehicles due to scheduled lifecycle for various Lane County Departments.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Lane County Department of Public Works Fleet Services Division purchases, maintains and disposes of over 400 light duty cars and trucks of which four (4) have reached the end of their economic life and require replacement.

B. Policy Issues

None

C. Board Goals

Purchase of this equipment is necessary to provide direct and indirect services to the citizens of Lane County and to meet the health, safety, and economic good of the citizens and industries of our community as defined in Section B3.a.2 of the Strategic Plan.

D. Financial and/or Resource Considerations

This equipment was approved for purchase in the Fleet Services FY10/11 budget, sufficient funds are available for this purchase, and the purchase price is within the budgeted amount.

E. Analysis

Fleet Services proposes to replace Fleet owned light duty vehicles that meet the various replacement life cycles.

The purchase price \$105,297.96, was established by receiving and selecting low bid for vehicles that meets specifications of various county departments.

F. Alternatives/Options

1. Purchase the above described excavators from Hubbard Chevrolet Inc., at this time.
2. Do not purchase at this time. These machines could require a major repair causing scheduling problems for the departments that use them.

IV. Timing/Implementation

Upon approval of the Board, a contract will be executed between Hubbard Chevrolet Inc., and the County Administrator.

V. Recommendation

It is recommended that the Board approve entering into a contract with Hubbard Chevrolet Inc., for the purchase of three (4) new, vehicles as specified in received bid.

VI. Follow-up

None.

VII. Attachments

Board Order

Bid Recap

IN THE BOARD OF COMMISSIONERS OF LANE COUNTY
STATE OF OREGON

ORDER

(IN THE MATTER OF AWARDING A CONTRACT
(FY 10/11 FS-06 TO HUBBARD CHEVROLET INC.,
(IN THE AMOUNT OF \$105,297.96, FOR THE
(PURCHASE OF THREE (3), NEW POLICE
(PURSUIT SUV'S AND ONE (1) ½ TON CREW CAB
(PICKUP WITH NO TRADE-IN AS PER BID.

WHEREAS, on January 25, 2011 an authorized representative of the Department of Public Works, approved the purchase from bids received.

Three (3) new, police pursuit SUV's and one (1) ½ ton crew-cab pickup,
with no trade-in, as per bid.

WHEREAS, this equipment was approved for purchase in the Fleet Services FY10/11 budget, sufficient funds are available for this purchase, and the price is within the budgeted amount, and

WHEREAS, the County researched the options for this type of equipment, advertised in the Register-Guard, solicited and obtained bid. A low bid price of \$105,297.96 with no trade-in, was submitted by Hubbard Chevrolet Inc. The Director of the Department of Public Works recommends that the bid be accepted; therefore it is hereby

ORDERED that the bids received from Hubbard Chevrolet Inc., for three (3) new, police pursuit SUV's and one (1) ½ ton crew-cab pickup, with no trade-in, as per bid, be accepted as recommended; and it is further

ORDERED that a contract be awarded to Hubbard Chevrolet Inc., in the amount of \$105,297.96, in accordance with the contract specifications; and it is further

ORDERED, that a contract be executed in accordance with this Order and the contract specifications and the County Administrator be authorized to sign the contract.

Effective Date: _____ day of _____, 2011.

Faye Stewart, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM AND CONTENT
Date 2-10-11 _____

OFFICE OF LEGAL COUNSEL

Hubbard Chevrolet Bid Recap

#	DESCRIPTION	QNTY	PRICE EA	TOTAL PRICE	VENDOR	KENDALL	JEEP OF WIL	HUBBARD		
1	COMPACT 4X4 PU	3		\$ -		\$ -				
2	CAB CHASSIS	1		\$ -		\$ -				
3	1 TON PICKUP	1		\$ -		\$ -				
4	COMPACT SUV	2		\$ -			\$ -			
5	MINI VAN	1		\$ -			\$ -			
6	MID SIZE SEDAN	7		\$ -		\$ -				
7	INTERMEDIATE SUV	1		\$ -		\$ -				
8	INTERMEDIATE SUV S.O.	2		\$ -			\$ -			
9	POLICE SEDAN	7		\$ -		\$ -				
10	POLICE SEDAN UNMRKD	1		\$ -		\$ -				
11	POLICE SUV	3	\$ 26,303.32	\$ 78,909.96	HUBBARD CHEVROLET	no bid	no bid	\$ 78,909.96		
12	1/2 TON CC 4X4 PU	1	\$ 26,388.00	\$ 26,388.00	HUBBARD CHEVROLET	no bid	\$ 26,888.00	\$ 26,388.00		
13	SMALL CARGO VAN	1		\$ -		\$ -				
14	COMPACT PU	1		\$ -		\$ -				
	TOTALS	32		\$ 105,297.96		\$ -		\$ 105,297.96		\$ 105,297.96